

Minutes - KFAMA Inc. Officers Meeting, June 12th, 2019

Attending – Susanne Koenig, James Nelson, Emily McFarland, John Womack, Lee Snyder, one guest

Officers' Meeting Visiting Guest Policy – passed unanimously, signed; to be posted on website.

Treasurer's Report - Profit/loss statement. As of June 11th – Balance - **\$72,013.49**. The KFAMA monthly profit/loss statements will routinely be posted on the website along with the meeting minutes. **Road fee payments** still outstanding = **\$28,430**. An interim reminder billing to be sent.

Expenditures, anticipated billings – \$75 tax payment; \$25 fee to file annual report. Grading & stone for Wagon Trail Loop + Wagon Trail roadwork \$3,085.32 payment approved.

Expansion of Board – Merits debated and agreement in principle to add **two more members to board**. To have KFA residents vote on proposal, special meeting planned but delayed after attorney's advice about required procedure. Amending bylaws to allow board expansion probably delayed until **September community-wide meeting**. Proposed **annual budget** to be mailed in October following September meeting.

Road Care Issues – acknowledgement of volunteers who cleared culverts at Wagon Trail and White Dogwood. **Proactive drainage ditch cutting/repair** is recognized as important preventive care but must be put on hold to see if funds will be available. Developing **RFP for snow clearance** needs to begin, request Jim Koenig to start process.

KFA Common Property – unanimous vote to accept transfer of common properties to KFAMA and authorized president to sign deed. Official recording of deed to be 6/13/2019. **Mowing** – one bid received and one pending; acknowledged volunteer who mowed at wellhouse on Kelly Drive. **Unauthorized use of common area** as entry drive to private residence – will proceed with drafting 'letter to cease use' to send to residents. **Rural post boxes** – new location across the road on Greenwood Rd. may resolve issue of moving boxes (this has come up in discussion but is not actually official KFAMA business).

Road Safety and Signage – board members, along with guest visitor, KFA resident Mark Kheim, discussed points ranging from cost and placement of **Cedar Hill Drive speed limit signs**, to language, cost and placement of **No Trespassing Signs** at river access gate. Enough metal posts should be available for installation when signs have been procured. **Fire Hydrant visibility** – marking them properly for visibility was explored. Approved marker is a fiberglass color-coded whip antenna w/ flag at cost of +/- \$80 per marker (but often vandalized). No solution agreed on. Noted that hydrant on Burkett is being obscured by sapling overgrowth.

3 pm July 18th date for next regular officers' meeting. **Location** – 270 Industrial Blvd., Kearneysville