

Minutes - KFAMA Inc. Officers Meeting, August 22nd, 2019

Attending – Susanne Koenig, James Nelson, Emily McFarland, John Womack, Lee Snyder; one guest, Mark Kheim

Treasurer's Report – Statement of Cash Flows. As of August 21st – Balance = **\$71,800**. The balance reflects collection of \$2500 additional road dues. Receipts to date are 6% higher than expected (with **outstanding payments = \$23,488**). At Treasurer's request, president will extend an appeal for residents to review the financial statements. John will look into providing tax exempt number (for purchasing signs). Discussion was opened with regard to setting **2020 Annual Road fee**. Mark Kheim offered to submit a re-thinking of the fee rate.

Administrative – Upcoming election of KFAMA officers – Meeting to be held Sunday October 20th 2pm at Chestnut Hill U.M. Church, Fellowship Hall. Before end of September, formal notice needs to be distributed about voting to expand number of officers serving on Board. Meeting notice to be drafted by Susanne. Proxies for electing officers need to be collected prior to meeting; date when proxy forms need to be returned to be specified when distributed. James and Susanne are both elected for a 2-year term, others are one-year terms. As part of meeting notice, questions and suggestions to be requested from members in advance of meeting. **Draft of Rules and Regulations** not discussed due to priority of other business. **Email address request** made via Face Book and outdoor posted notice netted perhaps one or two more addresses.

Road related issues. Road Safety and Signage – James reported cost for sign order to be \$850.65 and check written for payment; job to be completed within following week. Lee confirmed availability of metal signposts for installation.

Snow removal services. Draft RFP approved for distribution to five identified providers.

Wagon Trail Road repair proposal. Awaiting communication from Kable Excavating.

Millings acquisition. Discussion covered which roads should be priority for receiving 20 loads of millings acquired through Jefferson Asphalt. Roads mentioned included Lakeview, Burkett, Walnut Hill, Wagon Trail, and White Dogwood. Work was to commence the following week. Provider to be Snyder Environmental because timing so tight for acquiring millings, allowing insufficient time for competitive bidding process.

Next regular officers' meeting:

2pm September 19th (subsequently, meeting time changed to noon)

Location – 270 Industrial Blvd., Kearneysville