

Minutes - KFAMA Inc. Officers Meeting, March 24th, 2021

Remote Zoom meeting. Attending – Susanne Koenig, James Nelson, Emily McFarland, Lee Snyder; and KFA resident guests Bryan and Francie Sutherland

Treasurer's Report & Financials

Cash Flow Statement – General Fund as of March 24th = **\$80,019** and **\$40,000** in BCT Savings Reserve Fund

Administrative

Planning of postponed 2020 Annual Meeting – to be held 2pm Sunday April 25th, Mason Pavilion at Sam Michael's Park. Sheriff Hansen to be invited guest speaker.

- a) Announcement mailer is being finalized with pages to be copied, compiled and stuffed for mailing by upcoming weekend of March 27th
- b) Sound system to be set up for meeting. Other planning details to be finalized just prior to Annual Meeting at next Officers' Meeting, April 21st.

Common Areas

Mowing contract – two bids were submitted for 2021 mowing season. Contract awarded to K&E Landscaping with condition that contractor confirm level of care will equal that provided previous year even though the rate they bid is lower than last year. (Contractor subsequently confirmed that same level quality care would be provided for the price quoted)

Lakeview and Honeysuckle site of concern – semi secluded spot is being used to dump tree limbs, bamboo cuttings, and deer carcasses. In an attempt to deter dumping, estimate is being sought for clearing a Lakeview passageway. Cost may impact whether to be cleared mainly for pedestrian use or to allow at least minimally safe passage for vehicles. Project would involve clearing out branches, spreading a load of shale to fill a mud hole and manage boggy area by installing a culvert. Project cost estimate to be sought.

Tire and large refuse roadside cleanup – Renie, Wagon Trail and Laurie Drive identified as areas where tires, appliances and large items might be hauled out. To recruit volunteer participation tentative date/s to be presented at Annual Meeting. Date to be set prior to emergence of tall growth. Source to be sought that might take tires at reasonable cost.

Shoreline clean-up project – planning for 2nd community project to clear sapling and undergrowth between shore and parking gate. As part of participation, cookout is planned. Date TBD before Memorial Day, preferably on a Sunday (with rain date). Morning start time with early afternoon break for grilling. The Sutherlands volunteered to coordinate grilling with James contributing.

Road Related Issues

- 1) **Beverly Place upgrade project** – work planned to start by end of March
- 2) **Routine drainage care and road surface upkeep** – Request for Bid being drafted to seek cost for establishing routine maintenance service to keep ditches and culverts clear
- 3) **JUI Scarlett Oak project update** – probably near end of April before project complete
- 4) **Asphalt contracting** –

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- a) List of contractors to be compiled then approached for material/labor estimates
 - b) Starting at Short Drive—where paving is planned for entry upgrade (special project to be funded by Oak Meadow, LLC)—identify consecutive segments to pave along Lakeview Drive then, over time, along Burkett as budget allows
 - c) Section of Wagon Trail Road between Walnut Hill and Cedar Hill Drive considered a possible priority for paving before additional patching continued on Cedar Hill Drive
- 5) Other issues?**

Feasibility of creating acceleration lane from Short Drive exit onto Chestnut Hill Road being explored as part of special (Oak Meadow, LLC) project upgrading Short Drive entry. Power company would have to move an electric pole that's in the way. As a community improvement, pole relocation appeal could be made to Potomac Edison by KFAMA.